



# **Eastern Shawnee Tribal Housing Authority**

## **Board Member Code of Ethics**

**Adopted: 3 March 2020**

**The Board Member Code of Ethics enacted herein supersedes and rescinds all previous Board Member Code of Ethics and are the official Board Member Code of Ethics of the Eastern Shawnee Tribal Housing Authority.**

### **As a member of the board I will:**

- Listen carefully to my teammates, and the constituents I serve;
- Respect the opinion of my fellow board members;
- Respect and support the majority decisions of the board;
- Recognize that all authority is vested in the board when it meets in legal session and not with individual board members;
- Keep well-informed of developments that are relevant to issues that may come before the board;
- Participate actively in board meetings and actions;
- Call to the attention of the board any issues that I believe will have an adverse effect on the agency or our constituents;
- Refer constituent or staff complaints to the proper level on the chain of command;
- Recognize that the board member's job is to ensure that the agency is well-managed, not to manage the agency;
- Vote to hire the best possible person to manage the agency;
- Represent all constituents of the agency and not a particular geographic area or special interest group;
- Consider myself a "trustee" of the agency and do my best to ensure that the agency is well maintained, financially secure, growing, and always operating in the best interests of the constituents;
- Always work to learn more about the board member's job and how to do the job better; and
- Declare any conflicts of interest between my personal life and my position on the agency board, and avoid voting on issues that appear to be a conflict of interest.

### **As a member of the board I will not:**

- Be critical, in or outside of the board meeting, of fellow board members or their opinions;
- Use the agency or any part of the organization for my personal advantage or the personal advantage of my friends or relatives;
- Discuss the confidential proceedings of the board outside the board meeting;
- Promise prior to a meeting how I will vote on any issue in the meeting; and
- Interfere with the duties of the executive or undermine the executive's authority.